



Room Rental Terms & Conditions

- 1.) Room usage begins and ends promptly at scheduled times. Due to the high volume of rentals, and the cleaning time required between groups, CSF must gain access to your room promptly. If you arrive late, CSF cannot be held responsible, so please arrive on time.
- 2.) Our party rooms vary in size. Your room assignment was made based upon the information provided when you made your reservation. CSF cannot be held responsible for groups that show up with more people than anticipated and overload the capacity of their room.
- 3.) At the completion of your room rental, all food, beverage and gifts should be loaded up and taken to your vehicle. Absolutely no outside food or beverage may be consumed or stored in our main concourse. Carts are available to assist you in the loading and unloading process.
- 4.) Initials: _____ CSF is an alcohol free facility. Absolutely no alcoholic beverages are allowed in rooms.**
- 5.) Outside decorations such as balloons, banners, etc. are welcome. However, the use of thumb tacks and tape that will damage our walls is prohibited. Scotch tape is acceptable.
- 6.) No confetti may be used in the room. Confetti creates an unnecessary mess and added cleaning time.
- 7.) Please use provided trash receptacles. All trash should be removed from tables and counters before leaving your room.
- 8.) Any damage caused to rooms and/or the equipment in each room shall be reimbursed by customer. Customer's credit card will be charged for any necessary repairs. Receipts for required repairs will be provided to customer.
- 9.) Should excessive cleaning be required, an additional \$50 cleaning charge will be charged to your credit card.** Examples of excessive cleaning are: food thrown on walls, pizza or cake ground into floor, beverages dumped on tables or floor and left, etc.

**** I have read and agree with the above terms and conditions. ****

Room rental Date: _____

Time: _____

Printed Name: _____

Signature: _____

Date: _____